

CALL TO ORDER, ROLL CALL AND PLEDGE

The December 1, 2015, Regular Business Meeting of the Monroe City Council was called to order by Mayor Thomas at 7:02 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Davis, Gamble, Goering, Hanford¹, Kamp and Rasmussen.

Staff members present: Baker, Brazel, Farrell, Feilberg, Nelson, Osaki, Quenzer, and Warthan; City Attorney Lell.

The Pledge of Allegiance was led by Councilmember Kamp.

Mayor Thomas stated that, without objection, Announcements and Presentations would be addressed next in order on the agenda. No objections were noted.

ANNOUNCEMENTS AND PRESENTATIONS

1. Presentation: Downtown Monroe Association (DMA)

Ms. Dianne Forth, President, Downtown Monroe Association (DMA), presented information on the Association's goals, mission statement, short and long term projects, past, current and future timeline, budget and employment goals, and introduced DMA members. The Mayor and Councilmembers thanked Ms. Forth for her presentation.

EXECUTIVE SESSION

1. Potential Litigation [RCW 42.30.110(1)(i)] (10 minutes)

Mayor Thomas stated the Council would recess into Executive Session to discuss Potential Litigation [RCW 42.30.110(1)(i)] for a total of approximately ten minutes and read the appropriate citation into the record.

The meeting recessed into executive session at 7:21 p.m., the session was extended for an additional 16 minutes, and the meeting reconvened at 7:47 p.m.

PUBLIC HEARING

1. AB15-209: 2015 Comprehensive Plan Update

Mr. Dave Osaki, Community Development Director, provided background information on AB15-209 and the proposed Comprehensive Plan, process and timeline, appendices, goals and policies, and forthcoming proposed action on related ordinances. Monroe Planning Commission Chair, Bill Kristiansen, spoke regarding the goals, policy emphasis, and a focus on the readability of the plan.

Mayor Thomas opened the public hearing.

¹ Councilmember Hanford arrived at approximately 7:02 p.m. during the Pledge.

The following persons spoke regarding AB15-209 and the proposed 2015-2035 Comprehensive Plan: Mr. Lowell Anderson and Ms. Vicki Furrer.

Councilmember Goering moved to continue the public hearing to the December 8, 2015, Council Meeting; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

COMMENTS FROM CITIZENS

The following persons spoke regarding AB15-212, Lobbying Firm Selection: Mr. Steve Jensen and Mr. Bryan Wahl.

The following person spoke regarding AB15-211, Second Addendum to Concessionaire and Property Use Agreement with H3O for Cable Wakeboard Park at Lake Tye Park, and AB15-212, Lobbying Firm Selection: Mr. Kirk Scarboro.

CONSENT AGENDA

1. Approval of the Minutes; November 24, 2015, Regular Business Meeting
2. Approval of AP Checks and ACH Payments
3. AB15-210: Accept the Public Works Project West Main Street Sewer Separation Project and Begin the 45-Day Lien Period

Councilmember Kamp moved to approve the Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

UNFINISHED BUSINESS

1. AB15-211: Second Addendum to Concessionaire and Property Use Agreement with H3O for Cable Wakeboard Park at Lake Tye Park

Mr. Gene Brazel, City Administrator, noted this item has been moved to the Tuesday, December 8, 2015, City Council Meeting.

2. AB15-212: Lobbying Firm Selection

Mr. Brazel provided background information on AB15-212, updated information regarding the lobbying firm candidates, and the proposed fees for each.

General discussion ensued regarding the experience of each candidate, the local Monroe background of Green Light Strategies, relationships with Olympia, and the interview process.

Councilmember Goering moved to select Green Light Strategies as the lobbying firm for the City of Monroe; and direct staff to work with the selected firm on an agreement for these services, to be brought back for

Council approval prior to December 31, 2015; the motion was seconded by Councilmember Hanford.

General discussion ensued regarding having a year-round approach for lobbying with Olympia and Snohomish County, candidate experience, and cost for each lobbying firm.

On vote, Motion carried (4-3);
Councilmembers Cudaback, Gamble, and Rasmussen opposed.

NEW BUSINESS

1. AB15-213: Ordinance No. 019/2015, 2016 Budget Adoption; First Reading

Ms. Dianne Nelson, Finance Director, presented information on the 2016 Preliminary Budget and the changes thereto.

Councilmember Hanford moved to accept as first reading Ordinance No. 019/2015, adopting the budget for the fiscal year ending December 31, 2016; the motion was seconded by Councilmember Kamp.

General discussion ensued regarding full time employees (FTEs), the ending fund balance, cost savings from the Police Department, court filing fees, the North Kelsey Development Fund, lobbying firm funding, and Downtown and Main Street programs. Ms. Nelson noted the lobbying firm cost will be moved from the contingency fund to the operational fund for the final ordinance/budget.

On vote, Motion carried (7-0).

2. AB15-214: Ordinance No. 020/2015, 2015 Budget Amendment; First Reading

Ms. Nelson presented information on AB15-214 and the proposed amendments to the 2015 Budget.

Councilmember Gamble moved to accept as first reading Ordinance No. 020/2015, amending the budget for fiscal year 2015 to account for new revenues and expenditures; providing severability; and establishing an effective date; the motion was seconded by Councilmember Goering.

General discussion ensued regarding fees associated with the East Monroe Project and the public defender program.

On vote, Motion carried (7-0).

3. AB15-215: Ordinance(s): 2015-2035 Comprehensive Plan Adoption, First Reading

Mr. Osaki presented background information on AB15-215, and proposed Ordinance Nos 021/2015 and 022/2015.

Councilmember Hanford moved to accept as first reading Ordinance No. 021/2015, replacing the 2005-2025 City of Monroe Comprehensive Plan by adopting the 2015-2035 Comprehensive Plan in compliance with the requirements of the Washington State Growth Management Act (GMA) pursuant to RCW 36.70A.130, affirming the City's compliance with RCW 36.70A.130; authorizing the Mayor to make non-substantive edits to the 2015-2035 Comprehensive Plan following adoption; adopting supportive findings; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Cudaback. On vote,

Motion carried (7-0).

Councilmember Hanford moved to accept as first reading Ordinance No. 002/2015, supplementing and updating the future land use map and associated components of the City's 2015-2035 Comprehensive Plan, including figure 3.05, figure 2.03, and table 3.07, in order to accurately reflect and acknowledge the City's recent reclassification of the East Monroe Area from limited open space to general commercial pursuant to Ordinance No. 015/2015; expressly acknowledging the SEPA review completed with respect to said reclassification; adopting supportive findings; providing for severability; and fixing a time when the same shall become effective; the motion was seconded by Councilmember Goering.

Discussion ensued regarding the proposed amendment.

On vote,

Motion carried (5-2);

Councilmembers Cudaback and Rasmussen opposed.

FINAL ACTION

1. AB15-216: Ordinance No. 017/2015, Amending MMC 13.04, Water Regulations, and MMC 13.08, Sewer Regulations; Final Reading

Councilmember Cudaback moved to adopt Ordinance No. 017/2015, amending Monroe Municipal Code Chapter 13.04, Water Regulations, Rates and Charges, and Chapter 13.08, Sewer System Regulations; modifying the utility rate structure, providing for severability; and establishing an effective date; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (7-0).

2. AB15-217: Ordinance No. 018/2015, Amending MMC 20.12, Transportation Impact Fees; Final Reading

Mr. Brad Feilberg, Public Works Director, provided information on AB15-217 and presented a substitute ordinance for Council's consideration including additional amendments.

Councilmember Gamble moved to adopt Ordinance No.018/2015(SUB), amending Monroe Municipal Code Chapter 20.12, Transportation Impact Fees; updating and revising the City's methodology, rate structure and schedule for imposing transportation impact fees upon certain development activity; effecting various housekeeping amendments; providing for severability; and establishing an effective date; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (7-0).

COUNCILMEMBER REPORTS

Councilmember Goering commented on Light-Up Monroe and Seattle Seahawk's football.

Councilmember Gamble commented on Thanksgiving, the Apple Cup football game, Monroe Youth football championships, and the upcoming basketball season.

Councilmember Davis commented on Thanksgiving, Light-Up Monroe, and the weather.

Councilmember Kamp commented on Light-up Monroe.

Councilmember Rasmussen commented Light-Up Monroe, the downtown area, Thanksgiving, and Giving Tuesday.

Councilmember Hanford commented on Thanksgiving and Light-Up Monroe.

STAFF/DEPARTMENT REPORTS

Mr. Mike Farrell, Parks and Recreation Director, reported on Light-Up Monroe and flood repairs in the parks.

Mr. Osaki reported on the Eaglemont final plat approval schedule.

Mr. Feilberg reported on a grant award for the Arterial Preservation Project from the Washington State Transportation Improvement Board.

MAYOR/ADMINISTRATIVE REPORTS

1. Monroe This Week (*November 25, 2015, Edition No. 24*)

Mayor Thomas reported on meetings held and events attended the previous week, and noted upcoming events; as well as on the slick conditions on the pervious concrete sidewalks in the Downtown area, and City response thereto.

2. Draft Agenda for December 8, 2015, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the December 8, 2015, Regular Business Meeting, the extended agenda, and additions thereto.

Councilmember Cudaback moved to cancel the December 22, 2015, Regular Business Meeting, Councilmember Hanford seconded the motion.

General discussion ensued regarding the proposed cancellation.

On vote,


Motion carried (5-2);
Councilmember Kamp and Goering opposed.


ADJOURNMENT

There being no further business, the motion was made by Councilmember Gamble and seconded by Councilmember Davis to adjourn the meeting. On vote,

Motion carried (7-0).

MEETING ADJOURNED: 9:57 p.m.



Geoffrey Thomas, Mayor

Elizabeth M. Smoot, MMC, City Clerk

Minutes approved at the Regular Business Meeting of December 8, 2015.